

REGULATORY COMMITTEE AGENDA

Tuesday, 2 May 2017 at 1.30 pm in the Bridges Room - Civic Centre

From the Chief Executive, Sheena Ramsey

Item Business

1 Apologies

2 Minutes (Pages 3 - 4)

The Committee is asked to approve the minutes of the last meeting.

3 Appeals and Prosecutions (Pages 5 - 6)

Report of the Strategic Director Corporate Services and Governance

4 Application for Approved Premises Status - Sage Gateshead (Pages 7 - 10)

Joint Report of Strategic Director, Corporate Services and Governance and Strategic Director, Communities and Environment

5 Gateshead International Stadium Safety Certificate (Pages 11 - 26)

Report of the Strategic Director, Communities and Environment

6 Exclusion of the Press and Public

The Committee may wish to exclude the press and public from the meeting during consideration of the following items on the grounds indicated:-

Item No	Paragraphs of Schedule 12A to the Local Government Act 1972
7	7
8	7

7 Summaries of Decisions from Last Committee (Paragraph 7) (Pages 27 - 32)

Report of the Strategic Director, Corporate Services and Governance

8 Hackney Carriage and Private Hire Licensing Issues (Paragraph 7) (Pages 33 - 102)

Report of the Strategic Director Communities and Environment

Issue	Number	Application
1.	RC/05/17	Grant Application for a Private Hire Driver Licence
2.	RC/06/17	Grant Application for a Dual (Hackney Carriage and Private Hire) Driver Licence
3.	RC/07/17	Grant Application for a Private Hire Driver Licence
4.	RC/08/17	Renewal Application for a Dual (Hackney Carriage and Private Hire) Driver Licence
5.	RC/09/17	Review of Private Hire Driver Licence

GATESHEAD METROPOLITAN BOROUGH COUNCIL

REGULATORY COMMITTEE MEETING

Tuesday, 28 February 2017

PRESENT: Councillor K Dodds (Chair)

Councillor(s): C Bradley, M Charlton, D Davidson,
J Graham, J Kielty, B Oliphant, M Ord, A Thompson and
N Weatherley

APOLOGIES: Councillor(s): W Dick, D Duggan, B Goldsworthy and
R Mullen

RC115 APOLOGIES

RC116 MINUTES

RESOLVED - That the minutes of the last meeting be approved as a correct record.

RC117 APPEALS AND PROSECUTIONS

The Committee received a report detailing licensing related appeals and prosecutions during the period 17 January to 13 February 2017.

RESOLVED – that the information be noted

RC118 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED – that the press and public be excluded from the meeting during the consideration of the remaining business in accordance with paragraph 7 of Schedule 12A of the Local Government Act 1972.

RC119 SUMMARIES OF REGULATORY COMMITTEE DECISIONS (PARAGRAPH 7)

RESOLVED – that the summaries of decision from last committee be noted

RC120 HACKNEY CARRIAGE PRIVATE HIRE DRIVER LICENCES (PARAGRAPH 7)

- RESOLVED -
- i) The Committee were not satisfied that the applicant (RC/02/17) was a fit and proper person to hold a dual Hackney Carriage/Private Hire Driver Licence and the application was subsequently refused.
 - ii) As the applicant was in attendance at the hearing and was duly notified of the decision at that time, and such appeal should be brought within 21 days of the hearing date.
 - iii) The applicant signed an acknowledgement notice at the end of the meeting confirming that he had been advised of the outcome of his

application and his right to appeal. A copy will also be retained by the council.

Chair.....

TITLE OF REPORT - **Appeals and Prosecutions**

REPORT OF - **Mike Barker, Strategic Director Corporate Services & Governance**

The Committee is requested to consider the attached report on licensing related appeals and prosecutions during the period 14 February 2017 to 10 March 2017.

Appeals against Committee decisions

Appellant	Court	Date	Decision being appealed	Court's decision
Trevor Richardson	High Court	TBC	Lack of jurisdiction to hear appeal of refusal to grant Private Hire Driver licence	Appeal by way of case stated - decision pending

Prosecutions

Defendant	Court	Date	Offence	Result
Paul Wright	Gateshead Magistrates' Court	6 March 2017	<p>Section 46 Town Police Clauses Act 1847 – “No person shall act as driver of any hackney carriage ... without first obtaining a licence”</p> <p>On 14.10.16 at Gateshead Civic Centre car park, drove a Hackney Carriage when he did not have in place a licence to drive such a vehicle</p>	Fine £660, victim surcharge of £66 and costs of £100

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TITLE OF REPORT: **Application for Approved Premises Status – The Sage Gateshead**

REPORT OF: **Mike Barker, Strategic Director, Corporate Services and Governance**
Paul Dowling, Strategic Director, Communities and Environment

SUMMARY

This report advises the Committee of an application on behalf of the Sage Gateshead, for the premises to be approved as a venue for the solemnisation of civil marriages and registration of civil partnerships.

Statutory Context

1. Premises may be approved as a venue for the solemnisation of marriages under the provisions of the Marriage Act 1949 and the registration of civil partnerships under the Civil Partnership Act 2004. Premises are approved for a three-year period, subject to their being seemly and dignified and to satisfactory public order, fire and health and safety checks.

Application

2. North Music Trust has made application on behalf of the Sage Gateshead, St Marys Square, Gateshead Quays, NE8 2JR

Inspection and Consultation

3. The premises have been inspected by the representative of the Strategic Director, Corporate Services and Governance and reviewed by the Service Director, Development, Transport and Public Protection. The premises satisfy the requirement to be a seemly and dignified venue for the proceedings in accordance with the Marriages and Civil Partnerships (Approved Premises) Regulations 2005. Consultative arrangements are set out in the appendix. There are no objections to the application.
4. Approval is recommended to marriages and civil partnerships taking place in Hall One (maximum occupancy 1925), Hall Two (maximum occupancy 600), The Barbour Room (maximum occupancy 300) and Northern Rock Foundation Hall (maximum occupancy 300).

Recommendation

5. The Committee is asked to approve the application.

CONTACT: Jean Eggleston extension 2200

Policy Context

1. The proposal supports the vision for Gateshead as outlined in the Sustainable Communities Strategy and the Council's Corporate Plan, in particular supporting the building of cohesive and diverse communities.

Background

2. Premises may be approved as a venue for the solemnisation of marriages under the provisions of the Marriage Act 1949 and the registration of civil partnerships under the Civil Partnership Act 2004, in accordance with the Marriages and Civil Partnerships (Approved Premises) Regulations 2005.

Consultation

3. In accordance with the regulations, the application has been advertised in the local press. The councillors for the Bridges ward have been consulted and the cabinet member with responsibility for safer stronger communities and culture has been advised. There are no objections to the application.

Alternative Options

4. Premises meeting the criteria under the Marriages and Civil Partnerships (Approved Premises) Regulations 2005 and guidance issued by the Registrar General must be considered for approved premises status. There is no alternative to considering the application.

Implications of Recommended Option

5. **Financial Implications** – The costs of processing the application and public advertisement are met from fee income. The Strategic Director, Corporate Resources, confirms that there are no financial implications arising from this report.
6. **Risk Management Implications** – The Service Director, Development, Transport and Public Protection has consulted with Tyne and Wear Fire Service, Northumbria Police and on building control for purposes of health and safety and public order. There are no objections to the application.
7. **Human Resources Implications** - There are no human resources implications arising from the proposal.
8. **Equality and Diversity Implications** - The approval of premises for the solemnisation of civil marriages and registration of civil partnerships provides opportunities for people to enter into secular, civil, proceedings in a location of their choice, rather than at the offices of the district registrar.
9. **Crime and Disorder Implications** - The Service Director, Development, Transport and Public Protection has consulted with Northumbria Police on matters relating to public order. There are no objections to the application.

10. **Health Implications**
The approval of premises for the solemnisation of civil marriages and registration of civil partnerships increases the opportunities for couples to enter into legally recognised relationships, with their attendant benefits, which, support personal and social stability and contribute to wellbeing.
11. **Sustainability Implications** – There are no sustainability implications arising directly from the proposal. Those attending at an approved premise would be likely to travel to the premises for a celebration of the event even if the marriage ceremony or civil partnership registration was to take place at a separate location.
12. **Human Rights Implications** - The approval of premises for solemnisation of civil marriages and registration of civil partnerships provides opportunities for people to enter into secular, civil, proceedings in a building of their choice, rather than at the offices of the district registrar.
13. **Area and Ward Implications** – The Sage Gateshead is in the Bridges ward in the Central neighbourhood. The ward members have been consulted on the application. There are no objections.
14. **Background Information**
 - 1 .The Registrar General's Guidance to Authorities for the Approval of Premises as Venues for Civil Marriages and Civil Partnerships - Fourth Edition (Revised December 2011).
 2. Application form for The Sage Gateshead.

TITLE OF REPORT: Gateshead International Stadium Safety certificate

REPORT OF: Paul Dowling, Strategic Director, Communities and Environment

SUMMARY

The purpose of the report is to provide committee with an update of progress at Gateshead International Stadium since the previous safety certificate was amended at Regulatory Committee on 21 June 2016 (minute number RC71 refers).

The report also seeks approval to update and amend the safety certificate as set out in paragraphs 5 – 10 of the report.

Background

1. Gateshead International Stadium is a Designated Stadium under the terms of the Sports Ground Act 1975 (the Act).
2. The existing General Safety Certificate for Gateshead International Stadium (the Stadium) allows the use of the stadium for spectator events, restricted to those specified activities listed in Appendix 3 of the General Safety Certificate.
3. Certificate 25 was update and replaced by certificate 25A on 21 June 2016. Committee agreed that Mrs Lindsay Murray, Service Director, Culture, Communities, Leisure and Volunteering is a qualified person for the purposes of the Safety at Sports Grounds Act 1975 and approved the transfer of the General Safety Certificate to Mrs Murray.

Summary of Progress

4. Since June 2016, a number of improvements have been initiated to ensure that the requirements of the safety certificate are embedded into all elements of the day to day operation of the facility. These improvements include the following:
 - A full annual inspection and testing regime has been implemented.
 - A stadium specific Safety Advisory Group (SAG) will meet at least twice per year, with additional meetings as required to consider larger scale events, activities or football fixtures.
 - The terms of reference for the SAG have been reviewed.

- Staff have been briefed on the all elements and key requirements of the safety certificate.
- Copies of the full safety certificate and subsequent appendices are available to the public within the stadium.
- Members of the GO Gateshead Sport and Leisure stadium management team have received accredited safety at sports ground training.
- Following the implementation of the GO Gateshead Sport and Leisure service review and appointment to management roles within the structure, the Business Manager and Operations Manager for the stadium will train to NVQ level 4 in Managing Spectator Safety.

Proposed Updates and Amendments

5. To ensure that Gateshead International Stadium can continue to operate effectively, safely and secure a wide range of events, committee is requested to consider the following amendments to the current safety certificate (version 25 A).
6. A requirement to review and broaden the list of specified activities contained in appendix 3 of the general safety certificate. To include:
 - i. Open air performances such as Enchanted Parks (Saltwell Park)
 - ii. Open air music festivals
 - iii. Trade shows
 - iv. Sporting events such as the Great North Run, Blaydon Race, etc
 - v. Historic re-enactments
 - vi. Horse / dog / pet / agricultural shows
 - vii. Car / caravan shows
 - viii. Firework displays
 - ix. Street parties
 - x. Processions
 - xi. Marches
 - xii. Community carnivals / events
 - xiii. Fairs / fetes
 - xiv. Large scale religious events
7. Clause 5 of the safety certificate states:

The Holder shall inform the Council of the name of the person at senior level in the organisation who is responsible for safety policy and its implementation, together with those of the Safety Officer and Deputy Safety Officer who shall be of sufficient competence, status and authority to take responsibility for spectator safety and be able to authorise and supervise safety measures.
8. As recommended by the Strategic Director of Legal and corporate Services, it is proposed that Sport and Leisure management use the risk assessment process to quantify on an individual event basis whether a Deputy Safety Officer is required. The safety certificate will be amended to include this process.
9. Clause 6 of the safety certificate states:

Unless a nominated Safety Officer or Deputy Safety Officer, whose appointment has been notified to the Council, is present, the capacity of the Sports Ground will be zero for the specified activities, except for the following: -

(a) that when the public is admitted to the Sports Ground for the sale of tickets only, or for school events, the Holder shall ensure the attendance of sufficient safety stewards to secure the orderly behaviour of the public.

(b) that when the public is admitted to the Sports Ground for a specified activity where the Holder estimates less than 500 spectators will be admitted, the Holder shall ensure the attendance of a minimum of two safety stewards.

10. In respect of paragraph 9 (a) regarding the need for a Safety officer for school events, it is proposed that as each school athletic event is different, the following will be considered:

- the profile of the school
- the event,
- the school will provide safeguarding measures

The school will provide an individual risk assessment which fits the profile of their pupils and the event which they are intending to hold. This will include a stewarding plan and include any support required from GO Gateshead Staff.

Recommendation

11. Regulatory Committee is asked to approve the amendments to Gateshead International Stadium General Safety certificate as set out in paragraphs 6, 8 and 10 of this report.

CONTACT: Brian Hewitson, Business Manager, GO Gateshead Sport and Leisure x5703

Policy Context

1. The proposal supports the vision for Gateshead as outlined in the Sustainable Communities Strategy and the Council's Corporate Plan, in particular supporting the building of cohesive and diverse communities.

Background

2. Gateshead International Stadium is a Designated Stadium under the terms of the Sports Ground Act 1975 (the Act). The existing General Safety Certificate for Gateshead International Stadium (the Stadium) allows the use of the stadium for spectator events, restricted to those specified activities listed in Appendix 3 of the General Safety Certificate.

Consultation

3. Following consultation with the officers in the Development, Public Protection and Human Resources and Litigation, Transport, Police, Fire and Ambulance Authorities, the changes and amendments to the safety certificate have been identified.

Alternative Options

4. There is no alternative to considering the proposed amendments, to do nothing could leave the Council liable if the safety certificate was to become out of date.

Implications of Recommended Option

5. **Financial Implications** – The Strategic Director, Corporate Resources, confirms that there are no financial implications arising from this report.
6. **Risk Management Implications** – The Service Director of Development, Transport and Public Protection has consulted with Tyne and Wear Fire Service, Northumbria Police and on building control for purposes of health and safety and public order. There are no objections to the application.
7. **Human Resources Implications** – There are no human resources implications arising from the proposal.
8. **Equality and Diversity Implications** – There are no equality and diversity Implications arising from the proposal.
9. **Crime and Disorder Implications** – The Service Director of Development, Transport and Public Protection has consulted with Northumbria Police on matters relating to public order. There are no objections to the application.
10. **Health Implications** – There are direct health implications arising from the proposal. The amendments to the safety certificate will ensure the Council continues to provide a safe environment for customers of the stadium to visit and enjoy events and activities.
11. **Sustainability Implications** – There are no sustainability implications arising directly from the proposal. Ensuring the certificate is up to date will help the stadium provide a safe environment for events which will help increase income.

12. **Human Rights Implications** – By ensuring a valid Safety Certificate, the Council is positively promoting the safety of spectators at special events.
13. **Area and Ward Implications** – Gateshead International Stadium is located in Felling Ward. The ward members have been consulted on the application. There are no objections.
14. **Background Information**
None

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SAFETY OF SPORTS GROUND ACT 1975 AS AMENDED

GENERAL SAFETY CERTIFICATE FOR A DESIGNATED GROUND

KNOWN AS

Gateshead International Stadium

Neilson Road

Gateshead

Tyne and Wear

NE10 0EF

CERTIFICATE NUMBER : 25A

SAFETY AT SPORTS GROUND ACT 1975

AS AMENDED

GENERAL SAFETY CERTIFICATE

ARRANGEMENT

GENERAL SAFETY CERTIFICATE

APPENDIX 1 OPERATIONS MANUAL

APPENDIX 2 PERMITTED NUMBERS OF SPECTATORS

APPENDIX 3 SPECIFIED ACTIVITIES

APPENDIX 4 GENERAL GROUND ARRANGEMENT DRAWINGS

APPENDIX 5 SCHEDULE OF AMENDMENTS TO THE GENERAL SAFETY CERTIFICATE

APPENDIX 6 DOCUMENTS KEPT WITH THE GENERAL SAFETY CERTIFICATE

SAFETY OF SPORTS GROUNDS ACT 1975

AS AMENDED

INFORMATION

It is important to know all the provisions of the Safety of Sports Grounds Act 1975, which are relevant to stadia within its scope.

The following points are particularly important but reference should be made to the Act itself for authoritative information.

(i) Right of Entry and Inspection

Section 11 of the Act gives to authorised officers the power to enter and inspect a sports ground and to make any inquiries as are considered necessary for the purposes of the Act. Authorised officers also have power to examine records of attendance at the ground and records relating to the maintenance of safety at the ground.

(ii) Alterations and Extensions

Section 8 of the Act requires notice to be given to the Council before work is begun on any proposed alteration or extension to the stadium.

(iii) Offences and Penalties

For the following offences, that is to say: -

(a) Contravening any term or condition of this certificate (otherwise than in pursuance of a prohibition notice), admitting spectators to the sports ground at a time when no application for a safety certificate has been made or where a certificate does not relate to the current sports ground or has been withdrawn, surrendered or cancelled; or in contravention of a prohibition notice, the penalty is, on summary conviction, a fine not exceeding the statutory maximum or, on conviction on indictment, a fine or imprisonment for a term not exceeding two years, or both.

(b) Knowingly or recklessly making a false statement or producing, signing, furnishing or otherwise making use of a document containing a false statement, or

(c) Failing to give notice of an alteration or extension to the sports ground or obstructing an authorised officer, the penalty is on summary conviction, a fine not exceeding level 5 on the standard scale.

(iv) Prohibition Notices

Section 10 of the Act (as amended) provides that if the local authority are of the opinion that the admission of spectators to a sports ground or any part of a sports ground involves or will involve a risk to them so serious that, until steps have been taken to reduce it to a reasonable level, admission of spectators to the ground or that part of the ground ought to be prohibited or restricted, the authority may serve a notice (referred to as a "prohibition notice") on the Holder of the general safety certificate or the person responsible for the management of the ground, prohibiting or restricting the admission of spectators.

(v) Appeals

Section 5(3) of the Act (as amended) provides that an interested party may appeal to a Magistrates' Court against the inclusion of anything in, or the omission of anything from, a safety certificate.

(vi) Transfer of the Certificate

If the Holder of the safety certificate ceases to be the person responsible for the management of the ground, an application must be made to the Council for the transfer of the certificate to some other qualified person.

(vii) Other Legislation/guidance

The Holder should be aware that apart from the legislation detailed in (i) above there may be other acts and guidance that apply to the sports ground. These include health and safety legislation, legislation relating to people with disabilities, civil contingencies legislation, The Regulatory Reform Fire Safety Order (2005), Sports Ground and Stadia Guide No.4: 'Safety Management' document and any other specific pieces of legislation or guidance that may have relevant safety implications.

NOTE: No temporary variation of the terms and conditions of the certificate will be permitted other than in accordance with the terms and conditions of any relevant letter of consent by the certifying authority

SAFETY OF SPORTS GROUNDS ACT 1975

GENERAL SAFETY CERTIFICATE

Gateshead International Stadium

Neilson Road

Gateshead

Tyne and Wear

NE10 0EF

1. In exercise of the powers conferred by the Safety of Sports Grounds Act 1975 (as amended) and all other enabling powers, Borough Council of Gateshead ("the Council") hereby issues to: -

Ms Lindsay Murray – Service Director – Culture, Communities, Leisure & Volunteering ("The Holder"), this General Safety Certificate in respect of Gateshead International Stadium, Neilson Road, Gateshead, Tyne and Wear, NE10 0EF, being a sports ground designated by Order of the Secretary of State as requiring a Safety Certificate.

2. This Certificate includes the Appendices and Drawings attached hereto.

3. The words used in this Certificate and the appendices attached hereto shall have the meaning assigned to them by the Safety of Sports Grounds Act, 1975, the Fire Safety and Safety of Places of Sport Act, 1987 and current edition of the Guide to Safety at Sports Grounds.

4. The Holder shall retain control over the whole and each part of the Sports Ground and shall take all necessary precautions for the reasonable safety of spectators admitted to the Sports Ground. The responsibility for the safety of spectators at the Sports Ground lies at all times with the Holder.

5. The Holder shall inform the Council of the name of the person at senior level in the organisation who is responsible for safety policy and its implementation, together with those of the Safety Officer and Deputy Safety Officer who shall be of sufficient competence, status and authority to take responsibility for spectator safety and be able to authorise and supervise safety measures.

6. Unless a nominated Safety Officer or Deputy Safety Officer, whose appointment has been notified to the Council, is present, the capacity of the Sports Ground will be zero for the specified activities, except for the following: -

(a) that when the public is admitted to the Sports Ground for the sale of tickets only, or for school events, the Holder shall ensure the attendance of sufficient safety stewards to secure the orderly behaviour of the public.

(b) that when the public is admitted to the Sports Ground for a specified activity where the Holder estimates less than 500 spectators will be admitted, the Holder shall ensure the attendance of a minimum of two safety stewards.

7. The Holder shall ensure compliance with the terms and conditions of this Certificate at all times the Sports Ground is in use for a specified activity.

8. The use of the Sports Ground for spectator events under this General Safety Certificate is restricted to those activities specified in Appendix 3 and is subject to the terms and conditions set out in this Certificate. No ancillary activities, apart from those listed in Appendix 3, are permitted without the prior written consent of the Council.

9. The Holder shall produce and comply with a written statement of safety policy for spectators and employees, outlining the chain of command, and covering the safety objectives and the means of achieving them and take steps to ensure that it is known and understood by all staff and voluntary workers who may be involved in ground operations. The Holder shall also ensure that the policy is reviewed annually and revised as necessary. A copy shall be included in the Operations Manual at Appendix 1.

10. The Holder shall maintain and comply with all sections of the Operations Manual at Appendix 1 which relates to the safety of spectators at the Sports Ground.

11. The Holder shall ensure that the maximum number of spectators that may be admitted at any one time to the Sports Ground and to each part thereof shall not exceed the capacities specified in Appendix 2, and shall also ensure that any measures for managing crowds prescribed in the Operations Manual and this Certificate are observed.

12. The Holder shall, on the basis of a risk assessment, identify and apply precautions to prevent the outbreak and spread of fire; measures to ensure the safety of spectators should fire break out; provision and maintenance of fire safety equipment and the training of staff to deal with an outbreak of fire. This fire safety plan shall be set out in Section (17) of the Operations Manual, a copy of which is Appendix 1 to this Certificate.

13. The Holder shall undertake or commission a medical risk assessment from a competent person or organisation. In undertaking this assessment the local ambulance NHS trust, crowd doctor and first aid providers should be consulted. From the results of this assessment the Holder shall produce a medical plan defining the levels of medical and first aid provision for staff and spectators at the Sports Ground which shall be set out in Section (7) of the Operations Manual, a copy of which is at Appendix 1 to this Certificate.

14. After conducting all the necessary risk assessments, the Holder shall produce detailed capacity calculations in accordance with the guidance set out in the current edition of the Guide to Safety at Sports Grounds. These calculations shall be reviewed at least once a year, after any structural changes made at the sports ground and/or after any incident that involves implementing the Holder's emergency plans. The calculations shall be submitted to the Council. The Holder may within this document specify different capacities for different events that might be held within the Sports Ground.

15. The Holder shall, on the basis of a risk assessment, identify the equipment, permanent staff, safety management personnel, stewards and others necessary to monitor, direct, guide, manage and assist spectators during specified activities. Details of the equipment to be provided, the level of staffing and the training given to those staff shall be set out in Sections (4) and (5) of the Operations Manual, a copy of which is at Appendix 1 to this Certificate.

16. The Holder shall, on the basis of a risk assessment, identify the inspections and testing of structures, equipment and systems necessary to ensure the reasonable safety of spectators. The Holder shall set out the frequency of the inspection and testing in Section (16) of the Operations Manual, a copy of which is at Appendix 1 to this Certificate. The frequency of any such inspection and test should not exceed the frequency indicated by the equipment manufacturer.

The Holder shall keep a record of all inspections and tests specified in the Operations Manual. These records shall be available for inspection by authorised officers at all reasonable times.

17. The Holder shall assess in writing, the risk of incidents prejudicing public safety or disrupting normal operations and produce a plan of action to deal with all contingencies. The plan of action shall be produced in consultation with the Police, Fire Brigade, Ambulance Service and the Council. The plan of action shall cover all reasonably foreseeable contingencies up to and including the need for partial and/or the need for total evacuation of the stadium and shall identify appropriate individuals and their respective tasks. The Holder shall set out the plan of action in Section (10) of the Operations Manual a copy of which is at Appendix 1 to this Certificate. The plans shall be reviewed annually, after any incident, near miss or exercise.

18. The plan of action shall also be reviewed when any permanent or temporary change is made to the structures or installations at the ground. Where following any review the Holder revises the plan of action in Section (10) of the Operations Manual, a copy of which is at Appendix 1 of this Certificate, details of the revisions should be forwarded to the council.

19. The Holder shall also carry out training exercises at least once a year so as to ensure the emergency procedures as set out in the "plan of action" operate correctly. The Holder shall notify the Council, the Police and the other emergency services not less than 14 days before a training exercise is to take place to enable them to observe the standards of staff training. Details of training exercises, including its duration, the instruction provided and the personnel involved shall be entered in a log book.

20. Where the Police have been requested to attend an event the holder shall agree a statement of intent with the Police over their respective roles.

21. The Holder shall give not less than 35 days notice to the Council, Police, Fire Brigade and Ambulance Service of all forthcoming specified activities, together with details of any activity that might require a change to this Certificate and not less than 3 months notice before the Sports Ground is used for Group C activities specified in Appendix 3. The 35 days notice can be waived by agreement with the Council.

22. The Holder shall notify the Council, in writing, at least 28 days before any change of circumstances affecting this Certificate. Any changes, which may involve alterations or conditions at the ground, shall be accompanied by sufficient information: -

(a) Such information shall include two sets of drawings to an appropriate scale to clearly show the proposed works, capacity calculations and risk assessments and such other drawings as may be necessary,

(b) Such calculations, risk assessments and other details as are necessary, or are further required by the council to enable them to undertake the necessary consultation and to make an informed decision on the application.

23. No alteration or addition shall be made to the Sports Ground or its structures or installations without the prior written consent of the Council.

24. No specific activity, which is specially presented for children, shall take place until the Council's consent has been given in writing. At least 28 days notice in writing shall be given to the Council of any intention to provide such a specified activity.

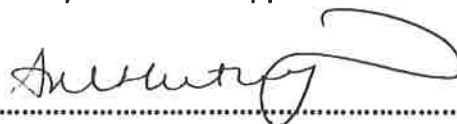
25. The Holder shall draw up and keep up to date plans showing the layout of the Sports Ground, buildings, equipment, and all details considered necessary by the Council in connection with the Certificate and shall upon request supply the Council with copies. The general ground arrangement drawings are at Appendix 4 of this Certificate.

26. This Certificate is issued without prejudice to other legislation controlling the construction or use of the Sports Ground or buildings or otherwise affecting the Holder and does not invalidate any statutory obligation upon the Holder. The specific requirements of this Certificate shall not be regarded as the limit of the obligation placed on the Holder to take all necessary precautions for the reasonable safety of spectators admitted to the Sports Ground.

27. The previous Certificate²⁵, effective from 21 June 2013, is replaced by this Certificate 25A effective from the date set out below. The Council must review this Certificate annually.

Full name of issuing Authority : Gateshead Council Civic Centre Regent Street Gateshead
NE8 1HH

Duly signed by the Officer appointed for this purpose



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Anneliese Hutchinson – Service Director of Development,
Public Protection & Transport Strategy

Date : 16.8.14

By virtue of paragraph(s) 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

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